



Appendix D

**PROGRAM ADVISORY COMMITTEE (PAC) PERFORMANCE EVALUATION**

PROGRAM ADVISORY COMMITTEE INFORMATION					
School:	Program:	Date:			
REVIEW GUIDELINES					
Complete this review, using the following scale: <b>NA = Not Applicable</b> <b>1 = Unsatisfactory</b> <b>2 = Meets Requirements</b> <b>3 = Exceeds Requirements</b>					
EVALUATION					
	NA	1	2	3	Comments
Performance of the PAC indicates a clear understanding of VCC’s vision, mission and values					
The PAC sets annual objectives and goals that further the mid and long term directions of VCC’s Strategic Plan and Education Plan					
Appointed PAC members represent a broad and balanced range of constituencies served by the program					
The PAC provides strategic advise to the program(s) they represent					
The PAC acts as community ambassadors for VCC and promotes interest in VCC’s programs and services					
PAC meetings are run efficiently; agenda and minutes are distributed at least two weeks prior to the meeting date					
PAC meetings are effective, with decisions made, goals met, actions taken and/or delegated to Committees or staff					
PAC Chairs have an opportunity, at least once each year, to meet with the Board to provide feedback					
PAC members receive regular updates on events and developments at the College					
Annual reports are provided to the Board through the Dean of the program					