



FORM

STUDENT APPEAL OF SUSPENSION TO BOARD OF GOVERNORS

- Appeals must be submitted within twenty (20) business days of the date when the student was notified of the decision to suspend.
- Submissions received after the twenty (20) business days will be forwarded to the Hearing Committee members for a decision as to whether they will hear the case. It must include reasons for not meeting the (20) business days submission deadline
- For advice in completing this form, you may consult the Executive Assistant to the Board of Governors (dlucas@vcc.ca). In addition, VCC has a variety of free student services available to assist you with personal and academic challenges, including the [Arbiter of Student Issues](#), [Counselling](#). All are accessible on VCC.ca.

Please PRINT:

NAME:	
STUDENT ID:	
PROGRAM:	
ADDRESS:	

Can a courier deliver to this address at any time? Yes No

TEL:	
EMAIL:	

Signature: _____ **Date:** _____

This information will be used only for the purpose of your appeal to the Board. The information is protected by the Freedom of Information and Protection of Privacy Act, 1992. If you have any questions regarding information requested, please contact the Executive Assistant to the President and the Board.

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1. Indicate the grounds for your appeal. Grounds for appeal of suspension are:

The decision to suspend lacked procedural fairness;

There is relevant new information that was not available when the decision to suspend was made and that may have influenced the outcome.

2. Describe or explain the grounds for the appeal:

NOTE: If you require more space for this description, attach extra page(s)
Attach all documents which you feel would support your appeal.

3. Do you intend to call witnesses? Yes No

If yes, list the names of these witnesses, with a summary of their evidence.
Attach extra page(s), if required.

4. If you will be represented by someone, who will be your spokesperson, please provide the following information:

Name:	
Address:	
Tel:	
Email:	

5. Will you be represented by legal counsel? Yes No
 If so, provide the following information:

Name:	
Company:	
Address:	
Tel:	
Email:	

6. Requested outcome of this Appeal:

RETURN COMPLETED FORM BY EMAIL OR MAIL TO:

Board Chairperson
 c/o Executive Assistant to the Board of Governors

MAILING ADDRESS:

Vancouver Community College
 Executive Office
 1155 East Broadway
 Vancouver, B.C. V5T 4V5

EMAIL : dluca@vcc.ca
TEL : 604-871-7000 Ext. 8313

OTHER RESOURCES :

ARBITER OF STUDENTS ISSUES :

Tanny Marks
 Broadway Campus, Building A, Room 4017

EMAIL : tmars@vcc.ca
TEL : 604.871.7040

Online or In-Person appointments available. Book in advance.

Office open Tuesday - Friday.
 Drop-in Sessions: Wednesday, 12-1 p.m.

POLICY & PROCEDURES

Policy # 320 Student Appeal of Suspension to Board of Governors [Policy & Procedures](#)

ADDITIONAL INFORMATION PAGE :

A large, empty rectangular box with a thin black border, occupying most of the page. It is intended for providing additional information related to the student appeal.