



VCC INTERNATIONAL STUDENT APPLICATION FORM

VCC International Education

250 W. Pender St., Room 100
Vancouver, B.C. V6B 1S9 Canada
Email: study@vcc.ca
Website: www.vcc.ca/international

Use of an Agency (if applicable). Refer to www.vcc.ca/international/agents/support/student-referral about student referrals.

Agency Name		Contact Person	
Email Address:		Phone Number	
Is this a VCC-approved Agent?	<input type="checkbox"/> Yes (indicate agent code) <input type="checkbox"/> No	VCC Agent Code (for VCC-approved agents)	

*NOTE: Admissions information will be sent to the above agent email address.

IMPORTANT – READ BEFORE APPLYING

APPLICATION AVAILABILITY www.vcc.ca/ieavailability

- Applications are only accepted during the application periods. Check www.vcc.ca/international/future-students/apply/when-to-apply/ for details.
- Some competitive selection programs might have an earlier application deadline, and popular programs might close for applications earlier.
- Before applying, check the program application status on our website at www.vcc.ca/ieavailability. Only apply if the application status is “Apply Now”.
- The status may change during the application evaluation process, and at any time without prior notice.
- Program seats will be available on a first-qualified, first-offered basis. Only qualified applicants may receive offers, and offers are not guaranteed.

COMPLETE APPLICATION PACKAGE www.vcc.ca/international/future-students/apply/how-to-apply/

- Application Form – typed and signed (electronic signatures are accepted). Application form with missing information will be returned.
- Application fee corresponding to the program you are applying for. Application fee is non-refundable and non-transferrable between programs.
- Official Transcripts and Certified English Translations (if applicable)
- Proof of English, such as IELTS or TOEFL scores or VCC’s Pathway Partner Schools’ Letter of Acceptance (if applicable)
- Other documents for program-specific requirements
- Copy of your passport photo page
- Copy of your Study Permit, Work Permit or Visitor Record (If you are an international student applying within Canada)

APPLICATION AND ADMISSION www.vcc.ca/international/future-students/apply

- Application fees are non-refundable and will be assessed upon receipt of the application, regardless of students’ eligibility.
- Applications with missing documents or invalid application fee payment information may result in a delay in the application processing time.
- If an offer is issued, students must pay the tuition deposit by the payment deadline, which is usually given 2 weeks to pay after offer letters are issued.
- Applications will be withdrawn if tuition deposits are not received by the deadline. Students are required to pay application fees again to re-apply.

STUDENTS MUST SIGN THE APPLICATION FORM.

- Students must sign the form after reviewing the important notice and declaration on both pages of the application form. Electronic signatures are accepted.

PART 1: Program & Term

Program Name:	Term: <input type="checkbox"/> Spring/Summer <input type="checkbox"/> Fall <input type="checkbox"/> Winter Year _____
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Students can apply to ONE PROGRAM per application. Qualified applicants will be placed on the waitlist if program seats are reserved or full. Check www.vcc.ca/ieavailability before applying.

PART 2: Personal Information

Family Name:	Given Name(s):
Date of Birth: _____ (DAY) / _____ (MONTH) / _____ (YEAR)	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
Country of Citizenship:	First Language: <input type="checkbox"/> I’m studying in a B.C. High School. My P.E.N.: _____
I am in Canada:	<input type="checkbox"/> I have a Work Permit <input type="checkbox"/> I have a Visitor’s Visa <input type="checkbox"/> I have a Study Permit, and the expiry date is _____ <input type="checkbox"/> I have a Social Insurance Number (SIN): _____ (for Canadian tax purposes)
I am not in Canada:	<input type="checkbox"/> I do not have a Study Permit yet <input type="checkbox"/> I will apply through the Student Direct Stream (SDS)

PART 3: Current Address

Address:	
City:	Province/District/State:
Country:	Postal/Zip Code:
Applicant’s Phone:	Applicant’s Email:

PART 4: Emergency Contact

First Name:	Last Name:	Relationship to Applicant:
Email:		Telephone:
Canadian Custodian Name (for students under 19):		Custodian’s Telephone (for students under 19):

PART 5: Pathway Application through ILAC or ILSC

Are you applying to VCC through the University Pathway Program from ILAC or ILSC? ILAC ILSC NO

NOTE: Admissions information will be sent to ILAC or ILSC if this is a pathway application.

PART 6: Homestay Service Request

Do you require homestay? YES NO

Liane's Vancouver Homestay places VCC international students with homestay families. For more information on services offered by Liane's Vancouver Homestay and how to apply, visit <https://www.vcc.ca/international/future-students/prepare-for-arrival/live-in-vancouver>.

PART 7: Optional Service Request

I am requesting information on services for students with an illness or disability YES NO

If you checked "Yes", a Disability Service Advisor will contact you by email. **Please note some services can take up to 4 months to put into place.**

To learn about required documentation, visit www.vcc.ca/services/services-for-students/disability-services/documentation

PART 8: Application Fee Payment

All application fees must be made via Flywire through vccapplications.flywire.com. Application fees are non-refundable.

You may pay by a Canadian credit card, an international credit card, wire transfer, or other payment methods through Flywire. Check the Flywire payment page for details at <https://www.vcc.ca/international/future-students/fees/flywire/>. After making the application fee payment via Flywire, you will receive a payment reference number. Application fee payment must be received for your application to be processed.

Application availability status may change daily. As soon as you check www.vcc.ca/ieavailability to ensure that the program you're applying to accepts applications, pay the application fee and email the application package **on the same day**. Indicate your Flywire Payment Reference Number below for the application to be processed.

Flywire Payment Reference Number:

PROTECTION OF PRIVACY

Vancouver Community College (VCC) collects and retains student personal information under the authority of the College and Institute Act. The information will be used to admit, register and graduate students, record academic achievement, issue library cards, administer and operate academic, alumni and other College programs and other purposes consistent with the mandate of the College. Information on admission, registration and academic achievement may also be disclosed and used for statistical and research purposes by the College, other post-secondary educational institutions, the Industry Training Authority and the provincial government. Personal information provided for admission and registration and any other information placed into the student record will be collected, protected, used, disclosed and retained in compliance with British Columbia's Freedom of Information and Protection of Privacy Act (R.S.B.C. 1996, c. 165). In addition to collecting personal information for its own purposes, the College collects specific and limited personal information on behalf of the Students' Union of Vancouver Community College (SUVCC). The SUVCC uses this information for the purpose of student elections and the Student Health and Dental Plan. Please contact the SUVCC office if you have any questions about its collection, use, and disclosure of the information. If you have any questions about the collection, use and disclosure of your personal information by VCC, please contact the Registrar's Office, Vancouver Community College, 1155 East Broadway, Vancouver, B.C. V5T 4V5, 604.871.7000, option 4.

DECLARATION

I understand that the information I provide including subsequent information placed in my student records will be used for the purposes of admission, registration, research, alumni and development and other purposes consistent with the mandate of the institution.

1. I understand that submission of this application does not guarantee admission to a program or course, and that admission is subject to meeting VCC's prerequisites and space availability.
2. I agree to abide by the rules and regulations of VCC as published on the website, and those of the department and program in which I shall be registered and any changes which may be made while I am a student at VCC.
3. I certify that the information I have provided in this application is complete and accurate and may be verified by VCC. I understand that falsifying any documents or information submitted will result in immediate cancellation of my admission or registration at VCC.
4. I understand that VCC has the right to cancel a program due to low registration.
5. I have read and understood the VCC International refund policy and the Policy for Students with Disabilities (see www.vcc.ca).
6. I understand that I will receive e-mail communications from VCC regarding my application, registration, and any other information and updates related to my study at VCC.
7. I understand that VCC will be sending communications in electronic format to my email.
8. I understand that VCC will be sending communications in electronic format to my agent, if I am using an agency.
9. I understand that VCC will be sending communications in electronic format to ILAC or ILSC, if this is a pathway application.

APPLICANT'S SIGNATURE IN ENGLISH

DATE (month/date/year)