



ATTENDANCE

Education Council Members

Todd Rowlatt (Chair)
Natasha Mandryk (Vice-Chair)
Brett Griffiths
Dave McMullen
David Wells
Ishaan Saini
Janita Schappert
Jessica Yeung
John Demeulemeester
Louise Dannhauer
Lucy Griffith
Marcus Ng
Poshak Sachdeva
Shantel Ivits

Guests

Adrian Lipsett
Ali Oliver
Amber Ariss
Andrew Dunn
Claire Sauvé
Clay Little
Daniel Warlock
Dawn Cunningham Hall
Elle Ting
Ian Humphreys
Jennifer Gossen
Joy Dalla- Tina
Reza Nezami
Sarah Murray
Shane McGowan
Tannis Morgan
Taryn Thomson

Regrets

Heidi Parisotto
Jo-Ellen Zakoor
Sarah Kay

Recording Secretary

Darija Rabadzija

1. CALL TO ORDER

- The meeting was called to order at 3:30 p.m. New EdCo members were welcomed: I. Saini, J. Schappert, J. Yeung, L. Dannhauer, and P. Sachdeva.

2. ACKNOWLEDGEMENT

- T. Rowlatt acknowledged that the College is located on the traditional unceded territory of the Sḵwxwú7mesh Úxwumixw (Squamish), xʷməθkʷəy̓əm (Musqueam) and Tsleil-Waututh peoples, and extended the acknowledgement to the ancestral territories of all participants joining remotely.

3. ADOPT AGENDA

MOTION: THAT Education Council adopt the November 9, 2021 agenda as presented.

Moved by D. Wells, Seconded & CARRIED (Unanimously)

4. APPROVE PAST MINUTES

MOTION: THAT Education Council approve the October 12, 2021 minutes as presented.

Moved by S. Ivits, Seconded & CARRIED (Unanimously)

6. ENQUIRIES & CORRESPONDENCE

- There were none. E. Ting's term on Education Council ended on October 31, and T. Rowlatt is interim EdCo Chair until the end of December.

7. BUSINESS ARISING

a) Annacis Island Update

- D. Wells provided a brief update; main considerations at this time relate to HMT faculty and staff, as well as equipment.

b) Continuing Studies Mandate

- Prompted by conversations related to the new Optician Diploma over the summer, A. Lipsett presented on the mandate of Continuing Studies (CS) at VCC. CS aims to open opportunities for learners through relevant, flexible, high-quality training; develop innovative programming in response to emerging trends; and contribute to revenue generation at the College.
- CS is expanding its programming from upskilling courses targeted at working professionals to longer certificate and diploma programs, including offerings for international students. Connecting with industry to develop relevant micro-credentials is one area of focus.
- It was emphasized that CS programming is meant to complement and expand the spectrum of offerings at VCC, but not compete with existing VCC programs.
- There was a discussion about the provincial base funding system, as well as trends in Continuing Studies at other post-secondary institutions.

c) Campus Master Plan Update

- I. Humphreys provided an update on the Campus Master Plan (CMP). The plan proposes to leverage the College's real estate assets at the Downtown and Broadway campuses to create revenue to rebuild infrastructure and support the College's future financial sustainability. The first step would be to build the Centre for Clean Energy and Automotive Innovation at Great Northern Way (Broadway), which would provide space to move programs and allow further development at both campuses. VCC is part of broader discussions about the city's vision for the Broadway corridor/Great Northern Way, and there is interest in starting development of affordable housing at the Broadway campus site at an earlier stage. The next step for VCC is to develop a full business case to receive funding from the ministry.

d) EdCo Planning Day

- T. Rowlatt announced the agenda for EdCo Planning Day on November 26; topics will include Equity, Diversity, and Inclusion; the Mental Health and Well-being Framework; Universal Design for Learning; and a presentation on pathways for delivery methods. The afternoon Curriculum Committee session will be facilitated by Capilano University's Indigenous Advisor D. Kirk.

e) EdCo Meeting Time

- Members continued the discussion about the meeting time for next year. While some members preferred an earlier meeting time, students had concerns about the proposed change. This item will be brought back at the next meeting.

f) Notice of Chair Elections

- T. Rowlatt announced elections taking place at the December EdCo meeting for the following positions: EdCo Chair and Vice-Chair; two EdCo Executive members; and EdCo Standing Committee Chairs.

8. COMMITTEE REPORTS

a) Curriculum Committee

i) New Courses: ECOM 1001, 1002, 1003

MOTION: THAT Education Council approve, in the form presented at this meeting, three new courses: ECOM 1001 Developing Ecommerce, ECOM 1002 Maintaining Ecommerce, and ECOM 1003 Growing Ecommerce.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- S. Murray and J. Dalla-Tina presented the proposal. These courses can be taken as a standalone micro-credential, or as electives in the Applied Leadership and Business Management Certificate program currently in development.

ii) Program Update: Dental Hygiene Diploma

MOTION: THAT Education Council approve, in the form presented at this meeting, the revised program content guide and 16 revised course outlines for the Dental Hygiene Diploma program.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- A. Ariss presented initial revisions in preparation for an external accreditation process and an expected change to the national entry-to-practice (ETP) competencies. The curriculum will be significantly revised over the next two years.

b) Policy Committee

- N. Mandryk reported that a working group has begun the review of policy C.1.1 Grading, Progression and Withdrawal. Revisions to policy A.3.2 Policy Development and Management will be reviewed by both Education and Administrative Policy Committees.

c) Appeals Oversight Committee

- L. Griffith summarized discussions with committee members and EdCo about the committee's shifted role, and the proposal to dissolve the committee. L. Griffith met with C. Munro to discuss outstanding items. The committee will meet on November 10 to continue the conversation. More information will be presented at the next Education Council meeting.

d) Education Quality Committee

i) Annual Program Reviews 2021

- T. Rowlatt reported that the committee considered pausing Annual Program Reviews this year due to pandemic-related challenges, but felt it was still valuable to move forward with the process. Departments were notified; the report format is unchanged from last year, but the submission timeline was slightly extended. The committee is reviewing how to improve the process and will seek feedback at Leaders' Forum in January. L. Griffith added that the CTLR recorded a presentation on the APR process for department heads, which is available upon request.

9. RESEARCH REPORT

- E. Ting reported that the Research Ethics Board (REB) held its first meeting this year on October 29; the group is working on making forms and processes more user-friendly. There are discussions about considerations for action research.
- The number of course-based reviews is increasing, and instructors teaching courses that include student research were encouraged to connect with the REB.

10. CHAIR REPORT

- T. Rowlatt and N. Mandryk attended the Board of Governors retreat with Senior Team members on November 8.

11. STUDENT REPORT

- No report.

12. NEXT MEETING AND ADJOURNMENT

- The next Education Council meeting will be held on December 7, 2021, 3:30–5:30 p.m. EdCo Planning Day will take place on November 26, 9 a.m.-12 noon.

MOTION: THAT Education Council adjourn the November 9, 2021 meeting.

Moved by T. Rowlatt, Seconded & CARRIED (Unanimously)

- The meeting was adjourned at 5:15 p.m.

APPROVED AT THE DECEMBER 7, 2021 EDUCATION COUNCIL MEETING

Todd Rowlatt
Chair, VCC Education Council