

**MINUTES OF THE SPECIAL PUBLIC MEETING OF THE BOARD OF GOVERNORS  
OF VANCOUVER COMMUNITY COLLEGE  
HELD ON MAY 11, 2017 AT THE DOWNTOWN CAMPUS**

**Board Members:** Pam Ryan (Chair), Stephen Kukucha, Brenda Aynsley, Howard Grant, Garth Manning, Janet Crawford, Erin Klis, Chloe Choi  
**Ex-Officio:** Peter Nunoda (President & CEO), Todd Rowlatt (Chair, EdCo)  
**Board Secretary:** Deborah Lucas  
**Staff Resources:** Kathryn McNaughton, Shannon Railton  
**Guests:** Christie MacDonald (Labour & Employment Counsel), Paul Yeung (Admissions Officer)  
**Regrets:** Mike Tourigny, Sumit Ahuja, Dee Dhaliwal, Danica Kong

**1. CALL TO ORDER**

The meeting was called to order at 3:32 p.m. by P.Ryan. D. Lucas acted as Secretary of the meeting. P. Ryan declared the meeting to be properly called and constituted.

**2. APPROVAL OF AGENDA**

UPON MOTION duly moved, seconded and unanimously resolved:

THAT the VCC Board of Governors approves the agenda for the May 31, 2017 Special Public meeting.

**3. NEW POLICY A.3.10 SEXUAL VIOLENCE AND MISCONDUCT (“the Policy”)**

K. McNaughton referred to the Decision Note in the meeting materials, provided highlights and with C. MacDonald, responded to questions by the Board.

- As a result of highly public incidences, Bill 23 came into force on May 18, 2016. The expectation is that all post-secondary institutions will have a policy in place that addresses sexual misconduct, including sexual misconduct prevention and responses to sexual misconduct and sets out procedures for reporting and responding.
- Since 2013, VCC has been engaged in work to address the prevention of sexual violence on campus. A policy development committee had been established, pre-dating the mandate, with representation from across the College
- The Policy was developed and reviewed by an external legal counsel who has a high level of expertise on this subject. They made recommendations and the draft further evolved. Consultation continued, including community feedback, until the final draft was ready for Board approval. Community feedback was incorporated in the drafts being presented.
- The process has been expedient, but the timeframe still allowed for extensive consultation. K. McNaughton acknowledged the work of the committee, as well as, P. Yeung, C. MacDonald and J. Crawford.
- The College is responsible for making VCC's diverse community aware of what the policy means to individuals on a day-to-day basis
- People should feel that they have the support they need. A safe space would be offered. The committee took into consideration the sensitivities involved. The process depends on what the individual wishes to do.

- The Board questioned the availability of resources for implementation purposes. Implementation cannot be delayed, but VCC currently does not have the funds for training. There has been discussion at the BC Colleges level around sector-wide activities to raise awareness.
- There is a possibility of requesting funds from the Civil Forfeiture Office, which funds activities around crime prevention and remediation.
- The committee will continue, in order to support the implementation. The policy leaders, who last met in April 2017, will continue to meet to look at sector needs through meetings with BCC, ensuring the policies are implemented effectively.
- Explanation was requested around specific sections:
  - **Procedures: B. iii (16)** "The College will promptly respond to Reports of Sexual Violence and Misconduct." Should there be an objective timeframe?  
*The response is going to be dependent on the situation. Prompt may mean immediate action or perhaps the response is dependent on additional information that may be required. It has not been defined by any legislation. If a serious issue arises in our environment, the response should be mindful of procedural fairness and natural justice.*
  - **Procedures: B. i (3)** " the College may not have jurisdiction to investigate a Report if the parties involved are no longer affiliated with the College or the lapse of time may make it impossible to investigate."  
*If it is identified that a former employee has engaged in misconduct during their term as an employee, the College does not have the authority to have the former employee participate in investigative processes. Senior Management would have to consult with legal counsel.*
  - **Appendix A: Definition of Sexual Exploitation.** Does the act of sexual exploitation only refer to young people?  
*The terminology is based on the Criminal Code for sexual exploitation.*
- The Board was satisfied with the responses to their questions.

UPON MOTION duly moved, seconded and unanimously resolved:

THAT, as mandated by the Ministry of Advanced Education, the Board of Governors approves A.3.10 Sexual Violence and Misconduct Policy and Procedures, in the form presented at the May 11, 2017 Special Public Board meeting.

#### 4. NEXT MEETING

The next Board of Governors Public Board meeting will be held on May 31, 2017.

#### 5. ADJOURN

There being no further business, the meeting adjourned at 4:02 p.m.

**APPROVED AT THE MAY 31, 2017 PUBLIC MEETING:**



**Pam Ryan**  
**Chair, VCC Board of Governors**