

**MINUTES OF THE PUBLIC MEETING OF THE BOARD OF GOVERNORS
OF VANCOUVER COMMUNITY COLLEGE
HELD ON JUNE 29, 2016 AT THE DOWNTOWN CAMPUS**

Board Members: Pam Ryan (Chair), Erin Klis, Dee Dhaliwal, Shaima Jaff, Stephen Kukucha, Mike Tourigny,
Ex-Officio: Peter Nunoda, Todd Rowlatt
Board Secretary: Deborah Lucas
Staff Resources: Marlene Kowalski, Kathryn McNaughton, Karen Wilson, David Wells, Debbie Sargent
Guests: Karen Shortt (VCCFA), Daniel Rolloff (CUPE Local 4627)
Regrets: Kay Vandervalk, Brenda Aynsley, Sumit Ahuja

1. CALL TO ORDER

The meeting was called to order at 5:36 p.m. by P.Ryan. D. Lucas acted as Secretary of the meeting. P. Ryan declared the meeting to be properly called and constituted.

2. APPROVAL OF CONSENT AGENDA

UPON MOTION duly moved, seconded and resolved:

THAT the Consent Agenda of the June 29, 2016 Board of Governors Public meeting was approved, including the following items:

- June 29, 2016 Board of Governors Public meeting agenda.
- Minutes of the June 8, 2016 VCC Board of Governors Public meeting.

3. CHAIRS REMARK'S

P. Ryan recognised the team who have worked on the development of the Nursing Degree Program. It has now received accreditation.

4. PRESIDENT'S REMARKS

- ITA funding – recognition of innovative models that is used in culinary program.
- On June 17th VCC celebrated National Aboriginal Day and reaffirmed VCC's commitment to education for the indigenous community.
- MLA Sam Sullivan visited the Broadway Campus and announced the Provincial Government's funding for students with disabilities. The funds will be distributed to primarily support students in the trades programs at VCC, aligning with the BC Jobs for Skills Blueprint.
- VCC have entered into a 3 year contract with Samsung for the provision of BC's first Samsung Tech Institute. The program will run from the Broadway Campus. Dean of Trades has worked with departments to ensure that current programs are not displaced. Marketing are actively working on recruitment strategies.

5. NEW PROGRAMS AND TUITION

5.1 Post Degree Diploma in Canadian Business Management

Education Council Chair, T. Rowlett, presented this item to the Board for information purposes. A Post-Degree Diploma in Canadian Business Management program is in development. This program is being designed for international students who already hold a bachelor's degree in any discipline and are interested in business studies in a Canadian context. It will be taught over a 2 year period through VCC's Continuing Studies, working closely with International Education. A Program Advisory Committee that has been established to provide input on the design and structure of the program and to support the practicum placement of students. The program's anticipated start date is September 2017. VCC's Policy C.1.3 Granting of Credentials will be amended in the Fall of 2016, as it currently does not recognize the "post-degree diploma" credential.

5.2 New Program for Environmental Studies Certificate and Courses

The First Year University Transfer (UT) Environmental Studies Certificate is an expansion of the UT offerings at VCC. It leads into 3 bachelor programs at SFU, guaranteeing admission into Year 2 of the SFU program, if a GPA of 2.75 is achieved. There was 13% increase in in UT course registrations in 2015/16. Development of this program was identified as a goal in the 2016/17 Integrated College Plan. EdCo requested minor changes to the admission requirements, before approving the curriculum at a meeting in June 2016. EdCo presented it to the Board to approve the implementation of the credential.

UPON MOTION duly moved, seconded and resolved:

THAT, on the advice of Education Council, the Board of Governors approve the implementation of the new credential First Year University Transfer Environmental Studies Certificate program.

D.Wells provided an overview of the Decision Note provided in the meeting materials and responded to the Board's questions around comparable programs at other institutions and tuition comparisons. VCC is the only institution with this guaranteed pathway. FAC reviewed tuition options and recommended a tuition rate that ensures VCC's costs are covered and it would give the college flexibility to respond to changes in the level of enrolment. This option would generate between 14.2% and 21.1% net contribution to VCC overheads.

UPON MOTION duly moved, seconded and resolved:

THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approves the implementation of tuition fees, effective September 1, 2016, of \$150 per credit (\$450 for each 3-credit course) the following new University Transfer courses required for satisfaction of the proposed Environmental Studies Transfer Certificates:

- Environmental Resource Management
- Global Environmental Systems
- Environmental Sciences

5.3 New Program Visual Communication Design

On February 24, 2016, the Board approved the continued development of the Visual Communication Design diploma and certificate (formerly known as Digital Graphic Design). The program has undergone

substantial change to meet industry needs and to provide opportunities for graduates to pursue degree options. The new courses have been designed to incorporate technical, theoretical, and applied skills. Students in the diploma program will be able to exit after first year with a certificate and return to the second year of the diploma program at a later time if they wish. Education Council requested minor changes to the curriculum and approved it at a meeting in May 2016. EdCo presented it to the Board to approve the implementation of the credentials.

UPON MOTION duly moved, seconded and resolved:

THAT, on the advice of Education Council, the Board of Governors approve the implementation of the new credentials Visual Communications Design Diploma and Visual Communication Design Certificate (formerly called Digital Graphic Design).

D. Sargent responded to the Board's questions around laddering opportunities and tuition comparatives. She commented that after extensive research, it was determined that BCIT is a direct competitor. There are attributes to BCIT's program that VCC cannot offer, such as 24 hour lab access and a greater selection of graphic programs. The Program Advisory Committee (PAC) has been actively involved in the program proposal process and Kwantlen and Vancouver Island University have expressed interest in introducing graduates to their degree programs. Tuition options had been provided to the Finance & Audit Committee for review and discussion. FAC presented their recommendation to the Board for approval.

UPON MOTION duly moved, seconded and resolved:

THAT, on the recommendation of the Finance and Audit Committee, the Board of Governors approves the following tuition fees, effective September 1, 2016, for the new Visual Communications Design Certificate and Visual Communications Design Diploma:

- \$15,692.07 for the two year Diploma (\$141.37/credit 111 credits)
- \$7,916.72 for the Certificate (\$141.37/credit 56 credits)

6. POLICIES

6.1 D.6.1 Lending and Borrowing College Equipment

This policy is primarily used by the library for the lending of equipment e.g. laptops, iPads. Departments were consulted and the language was changed to clarify that departments are not required to lend equipment. EdCo reviewed the policy at a meeting in June 2016 and are presenting it to the Board for approval. There were no questions.

UPON MOTION duly moved, seconded and resolved:

THAT, on the advice of Education Council, the Board of Governors approve, in the form presented at the meeting, the D.6.1 Lending and Borrowing College Equipment policy and procedures.

7. EDUCATION COUNCIL CHAIR REPORT

T. Rowlett referred to the Info Note provided in the meeting materials. It included a status summary of education policy development and EdCo and Curriculum Committee approved curriculum for the period January to June 2016. He informed the Board that EdCo approved changes to the C.1.1 Grading, Progression, Withdrawal policy, which now requires all Program Content Guides to be updated with a new grading standard chart. The policy sets out a recommended percentage range. The board

questioned the requirement for a different percentage for certain departments. T. Rowlett explained that ITA funded programs may require separate grading standards and departments are due to submit their recommendations to EdCo on June 28, 2016.

8. BOARD OF GOVERNORS CORRESPONDENCE

The Board has received the Request for Appointment (RFA) package from the Board Resourcing & Development Office. This correspondence addresses term renewal applications for members C. Choi, M. Tourigny, C. Marshall and B. Aynsley.

9. CONSTITUENCY GROUP UPDATES

Student Union of Vancouver Community College (SUVCC)

A representative from the SUVCC was not present.

CUPE Local 4627

CUPE Local 4627 Executive representative, D. Rohloff addressed the Board.

Layoff notice was given to support staff with positions in the Broadway bookstore. Concern was expressed that staff were made aware of the bookstore closure by Brinks security personnel and that a Director of Commercial Services will be overseeing the bookstore operations moving forward. P. Nunoda confirmed that there was no breach in confidentiality from Management.

CUPE will be providing a report to Board for review over summer. P. Ryan requested that it be sent to the Board EA to distribute.

Vancouver Community College Faculty Association (VCCFA) or (FA)

VCCFA President, K. Shortt congratulated P. Ryan and S. Ahuja on their reappointment to the Board and thanked all Board members for their contribution to VCC.

The FA is excited to see the College moving in a positive direction with the introduction of the new Visual Communication and Design Diploma and new UT courses. They will continue to lobby against high tuition fees by addressing it in the Fall at a provincial platform through the Federation of Post-Secondary Educators.

10. NEXT MEETING

The next Board of Governors Public Board meeting will be held on September 28, 2016.

11. TERMINATION

There being no further business, the meeting adjourned at 6:28 p.m.

APPROVED AT THE SEPT 28, 2016 PUBLIC BOARD MEETING



Pam Ryan
Chair, VCC Board of Governors